

September 28, 2022

Dear Principal and Office Staff,

As you know, the Brant County Health Unit will be returning to your school to offer a clinic to Grade 7 and 8 students for publicly funded hepatitis B, human papillomavirus (HPV) and meningitis (Men C-ACYW-135) vaccines.

How can you help get prepared?

Please confirm parents/guardian notification letter was sent home for each Grade 7 and 8 student.

The day before the clinic, please provide a reminder to students and parents/guardians of the upcoming clinic and request that they wear a short-sleeved shirt and eat breakfast/lunch prior to the clinic. **Please provide a reminder that masks will be required in the clinic space.** Masks will be provided by BCHU as needed.

The day of clinic, if possible, please provide a staff member or volunteer to assist the clinic team with bringing groups of students to the clinic location.

What's the process for the day of clinic?

Our team will consist of 3-4 nurses and 1 clinic support staff. On our arrival, our nursing team will begin setting up the clinic space and our clinic support staff will connect with the front office to review the list of students anticipated to receive a vaccine during the clinic to confirm attendance and any special needs a student may have. At this time, we will also ask the front office to confirm the following:

- School contact person for the clinic team
- Timing of nutrition breaks and outside time
- Covid protocols you would like the clinic staff to follow
- How the school would like to organize students being brought down from their class to the clinic space (school staff assisting to retrieve or call students down OR clinic support staff retrieving students from class)
- Location of a staff washroom our team is able to access

Once students are brought down to the clinic space, we will ask them to don a mask (providing one if needed) and our clinic support staff will check them in, confirming their name and date of birth. We will ask students to wait quietly in the hall outside of the clinic space until the nurse is ready to provide their immunization. Student will then meet with the nurse for assessment and vaccine administration. Students will then be monitored for 10-15min before being sent back to class. Students will be sent back in groups or pairs where possible.

If any student experiences an adverse reaction following immunization (such as feeling faint or unwell), the nurse will attend to the student to resolve the concerns as appropriate and the student will be kept for an extra 10-15min of observation. When they are feeling well, they will be sent back to class. If there is a significant adverse reaction (such as experiencing an allergic reaction or fainting with loss of consciousness or injury), the nurse will attend to the student and provide any needed intervention, contact the student's parent to advise of the occurrence and notify the school contact.

And the end of clinic, the team will touch base with the school contact and provide the school with "Missed Dose Slips" to be sent home for any student that was due to receive a vaccine but was absent for the clinic.

Thank you very much for helping BCHU provide this important service to the students in our community. Please don't hesitate to reach out with any questions or concerns.

Sincerely,



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