

**BRANT COUNTY BOARD OF HEALTH  
REGULAR AGENDA  
Wednesday, March 18, 2020, 12:00 p.m, Boardroom**

**1. CALL TO ORDER**

*Chair Helen Mulligan*

**2. CONFLICT OF INTEREST**

**3. IN-CAMERA MEETING**

**4. ADDITIONS TO AGENDA**

**5. APPROVAL OF MINUTES**

**5.1** Brant County Board of Health Minutes of January 15, 2020 \*

*All*

**6. FINANCIAL REPORT**

**6.1** Draft Financial Statement as of December 31, 2019 \*

*Dr. Jo Ann Tober*

**6.2** Report from the Finance & Audit Meeting of March 3, 2020

*Councillor John Sless*

**7. BUSINESS ARISING FROM PREVIOUS MINUTES**

**7.1** Report from the Chair

*Chair Helen Mulligan*

**7.2** Report from the Medical Officer of Health including COVID-19 Update

*Dr. Elizabeth Urbantke*

**7.3** Report from the Chief Executive Officer

*Dr. Jo Ann Tober*

**7.4** Food Safety Disclosure Report \*

*Dr. Jo Ann Tober*

Motion to accept reports as presented.

**8. NEW BUSINESS**

**8.1** 2020 Annual Operating Plan

*Dr. Jo Ann Tober*

Motion to accept reports as presented.

**9. CORRESPONDENCE** (*Board members may request a copy of items that are not attached from Board of Health Secretary*)

**9.1** Correspondence from Porcupine Health Unit, dated January 9, 2020, re display/promotion of vaping products.

**9.2** Correspondence from Windsor-Essex Health Unit, dated January 17, 2020, re Children Count Pilot Project.

**9.3** Correspondence from Windsor-Essex Health Unit, dated January 17, 2020, re Healthy Smiles Ontario funding

**9.4** Correspondence from Peterborough Public Health, dated January 22, 2020, re e-cigarette and aerosolized product prevention and cessation.

**9.5** Correspondence from Kingston, Frontenac and Lennox & Addington Public Health, dated January 28, 2020, re monitoring of food insecurity and food affordability.

**9.6** Correspondence from Peterborough Public Health, dated January 29, 2020, re off-road vehicles.

**9.7** Correspondence from Sudbury & Districts Public Health, dated January 31, 2020, re fully-funded universal Healthy School Food program.

- 9.8 Correspondence from City of Hamilton, dated January 20, 2020, re vaping.
- 9.9 Correspondence from Eastern Ontario Health Unit, dated February 12, 2020, re 2020 municipal cost share of public health funding.
- 9.10 Correspondence from Grey Bruce Health Unit, dated March 3, 2020, re harms of vaping and next steps of regulation.
- 9.11 Correspondence from Grey Bruce Health Unit, dated March 3, 2020, re comprehensive measures to address the rise of vaping in Canada.
- 9.12 Correspondence from Peterborough Public Health, dated March 5, 2020, re provincial immunization registry.
- 9.13 Correspondence from Ministry of Health, dated February 28, 2020, re completion of provincial appointment term for Ms. Mulligan.

## 10. QUESTIONS / ANNOUNCEMENTS

## 11. FUTURE AGENDA ITEMS

## 12. NEXT MEETING DATE

Wednesday, April 15, 2020, at 9:30 a.m.

Finance & Audit Committee: April 15, 2010, at 8:30 a.m.

## 13. ADJOURNMENT

*Chair*

*\*Attachments*

*\*\*Attachments for Board of Health members only*

REPORT #: 6.1

DATE: ~~Feb. 19,~~ <sup>Mar. 18</sup> 2020

FROM: Dee Perera, Director, Finances

RE: Draft Financial Position ending Dec. 31, 2019

## Brant County Health Unit

### Consolidated Statement of Expenses

#### For the Twelve Months Ending December-31-2019

	Budget YTD	Actual 2019 YTD	(Over)/Under Variance YTD	% Actual 2019 YTD	Annual Budget 2019	YTD Dec Budget 2018	YTD Dec Budget 2018	% Actual 2018 YTD
<b>Mandatory Programs-Cost Shared</b>								
Salaries	6,818,801	6,326,612	492,189	92.8%	6,818,801	6,585,959	6,318,377	95.9%
Benefits	1,672,634	1,618,596	54,038	96.8%	1,672,634	1,706,821	1,514,915	88.8%
Mileage	26,700	28,535	(1,835)	106.9%	26,700	41,100	31,544	76.7%
Staff Development	121,924	117,341	4,583	96.2%	121,924	73,400	118,281	161.1%
Supplies	777,162	992,386	(215,224)	127.7%	777,162	991,469	1,009,178	101.8%
Needle Exchange	51,700	52,463	(763)	101.5%	51,700	51,700	51,700	100.0%
Operating Cost	89,210	121,749	(32,539)	136.5%	89,210	95,200	98,022	103.0%
Building Maintenance	266,500	404,546	(138,046)	151.8%	266,500	229,200	242,635	105.9%
Housekeeping Supplies	73,000	76,760	(3,760)	105.2%	73,000	73,500	72,431	98.5%
Utilities	86,000	89,561	(3,561)	104.1%	86,000	86,000	78,658	91.5%
Professional Fees	133,000	287,418	(154,418)	216.1%	133,000	168,800	118,224	70.0%
<b>Total MP Expenses</b>	<b>\$10,116,631</b>	<b>\$10,115,967</b>	<b>\$664</b>	<b>100.0%</b>	<b>\$10,116,631</b>	<b>\$10,103,149</b>	<b>\$9,653,965</b>	<b>95.6%</b>
<b>75% Spec. Funding (SDWS, VBD)</b>	<b>128,933</b>	<b>129,238</b>	<b>(305)</b>	<b>100.2%</b>	<b>128,933</b>	<b>129,462</b>	<b>128,933</b>	<b>99.6%</b>
<b>100% Funded</b>								
MCYS	1,052,735	1,048,537	4,198	99.6%	1,052,735	1,055,433	1,050,142	99.5%
MOH-Public Health	1,417,000	1,345,809	71,191	95.0%	1,417,000	1,417,000	1,370,501	96.7%
MOH-Health Promotion	401,700	393,001	8,699	97.8%	401,700	356,920	345,854	96.9%
Health Canada/Misc.	81,130	80,581	549	99.3%	81,130	81,130	97,153	119.7%
<b>Total 100% Funded</b>	<b>2,952,565</b>	<b>2,867,928</b>	<b>84,637</b>	<b>97.1%</b>	<b>2,952,565</b>	<b>2,910,483</b>	<b>2,863,650</b>	<b>98.4%</b>
<b>Grand Total</b>	<b>13,198,129</b>	<b>13,113,133</b>	<b>84,996</b>	<b>99.4%</b>	<b>13,198,129</b>	<b>13,143,094</b>	<b>12,646,548</b>	<b>96.2%</b>

Note: The OSDCP funding is excluded from this report for 2019

**BRANT COUNTY BOARD OF HEALTH  
REPORT #: 7.4**

**March 18  
DATE: ~~February 19~~, 2020**

**FROM: Rabia Tharani, Manager  
Environmental Health and Infectious Diseases**

**RE: City of Brantford/County of Brant Food Disclosure By-Law Report**

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The Board of Health requires that reports of premises convicted of food safety violations or issued Orders under the Health Protection and Promotion Act be provided. These reports are intended to provide the community with information about the food safety status of local premises.

Court notification on the following was received:

The following premises were convicted of a violations pertaining to Ontario Food Premises Regulation 493/17, under the Health Protection and Promotion Act, R.S.O. 1990, Chapter H.7.

**Tin Cup Sports Grill  
B5-61 Lyden Rd  
Brantford Ontario N3R 7J9**

**Following infractions observed:**

<i>Food Premise not maintained with clean floors in food handling room.</i>	<i>Sec 7(1)(g)</i>	<i>\$ 70</i>
<i>Store potentially hazardous foods at internal temperature between 4°C and 60°C</i>	<i>Sec 27(1)</i>	<i>\$575</i>

**Boston Pizza  
299 Wayne Gretzky Pkwy  
Brantford Ontario N3R 8A5**

**Following infractions observed:**

<i>Food premise maintained in manner permitting adverse effect on food</i>	<i>Sec(1)(a)(iii)</i>	<i>\$575</i>
<i>Fail to ensure presence of food handler during all hours of operation</i>	<i>Sec 32</i>	<i>\$380</i>

**Suspended Fines:**

<i>Food premise not maintained to prevent cleaning of walls</i>	<i>Sec 7(1)(d)</i>	<i>\$70</i>
<i>Fail to protect against harbouring of pests</i>	<i>Sec 13(1)</i>	<i>\$375</i>

**Symposium Cafe  
58 King George Rd  
Brantford Ontario N3R 5K4**

**Following infractions observed:**

- |    |   |                            |              |
|----|---|----------------------------|--------------|
| 1. | <i>Store potentially hazardous foods at internal temperature between 4C and 60C</i> | <i>Sec 27(1)</i>           | <i>\$300</i> |
| 2. | <i>Food premise maintained in manner adversely affecting sanitary operation</i>     | <i>Subclause 7(1)(a)ii</i> | <i>\$300</i> |